

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL
HELD ON FEBRUARY 25, 2021 7:00 P.M.**

Mayor Thom Walker called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Vicki Hallin, Jenny Gerold, and Jules Zimmer. Others present: Finance Directors Tracy Peters, Police Chief Todd Frederick, Public Works Director Bob Gerold, Community Development Manager Stephanie Hillesheim, Clerk Shawna Jenkins, Liquor Store Manager Nancy Campbell, Fire Chief Ron Lawrence, Wastewater Plant Manager Chris Klinghagen and Attorney Damien Toven. Absent was Councilor Jeff Reynolds

AGENDA ADDITIONS/DELETIONS

HALLIN MOVED TO APPROVE THE AGENDA. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSIDERATION OF MINUTES

- A. Regular Meeting Minutes of February 11, 2021

WALKER MOVED TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 11, 2021. SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- A. Permits and Licenses
 - 1. Gambling permit for Chamber of Commerce – Rum River Festival Raffle
- B. Personnel
- C. Donations and Designations

ZIMMER MOVED TO APPROVE THE CONSENT AGENDA. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM

PUBLIC HEARINGS –

- A. Ordinance 803 – Annexation of City Industrial Land Annexation

Hillesheim reported that this is the property that the City recently purchased that is adjacent to Aero Business Park. The County, Township and adjacent properties have received notices on this Public Hearing.

WALKER MOVED TO OPEN THE PUBLIC HEARING AT 7:04PM. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

Hillesheim added that there will be a small change to the whereas regarding the electric utility. It will be changed to “it may be changed”

HALLIN MOVED TO CLOSE THE PUBLIC HEARING AT 7:06PM. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

HALLIN MOVED TO INTRODUCE ORDINANCE 803. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

PRESENTATIONS / SPEAKERS

FYI – REPORTS, ANNOUNCEMENTS, CORRESPONDENCE AND BOARDS / COMMITTEES

- A. Public Utility Commission Agenda Packet of February 24, 2021
- B. DEED Grant – 19th / 21st Connection

Hillesheim advised that City staff applied for the Greater MN Public Infrastructure Grant Program (BDPI) through the Minnesota Department of Employment and Economic Development (MN DEED) to amend a previously awarded grant of \$310,000 to extend infrastructure and 19th Ave. The amendment included completing connection to 21st Ave.

Eligible projects under the BDPI include publicly owned infrastructure that supports economic development projects, including wastewater collection and treatment, drinking water, storm sewers, utility extensions, and streets.

Economic development projects include manufacturing, technology, warehousing and distribution, research and development, agricultural processing, and industrial park development.

The estimated cost to complete the connection, including utilities is \$1,200,000. DEED recently notified the city the amended application has been funded, for \$575,000, with a City funded match of \$625,000 required, which has been allocated in the CIP.

There is no action needed at this time. In the near future, staff will bring forward the grant contract and documentation to be approved by council, after it has been reviewed by the City Attorney.

- C. Airport Grant Update

B Gerold updated he met with the FAA officials and the engineer to look into grant options. There is an application deadline on March 4th, and KLJ will be applying on the behalf of the city.

PETITIONS, REQUESTS, AND COMMUNICATIONS

ORDINANCES AND RESOLUTIONS

UNFINISHED BUSINESS

NEW BUSINESS

- A. Reallocation of funds for Public Works Equipment Repair

B Gerold advised that Public Works has a Caterpillar Model 938F that was purchased new in the mid-90s that has developed some transmission issues. Attempts were made to resolve the issues in house and they were unsuccessful. It was sent to the dealer in St Cloud for a diagnosis and it appears it is in need of a transmission rebuild. For an approximate cost of \$25,000, that would come with a one-year parts and labor warranty. This unit is scheduled for replacement in the calendar year 2025. Staff received a quote from Ziegler had the following amounts for a typical transmission recondition.

Troubleshoot Transmission \$417
Remove and install transmission \$5860

Recondition transmission before failure \$12,495
Estimate Extras \$6000

This repair was not anticipated, nor was it budgeted for, staff is requesting for a reallocation of funds from the CIP of \$28,000 that was to be used for shades in Rainbow Park. These funds were to be coming from Capital Reserve. The Park Board was made aware that I would be making this request at their last meeting with the understanding that I would be asking in the next budgeting cycle to have the shades be put back in the CIP for 2022.

HALLIN MOVED TO APPROVE THE REALLOCATION FROM THE CIP OF \$28,000 THAT WAS TO BE USED FOR SHADES IN RAINBOW PARK. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. DNR Lease Amendment

Jenkins advised that she had received a call from a leasing specialist with the State of MN in regard to the DNR lease with the City. The lease expires February 28. They spoke with Finance Director Jackson and he had proposed \$1200 a month for the 5-year term. The DNR has agreed to the new rental rate, and they sent over an amendment with this new rate. The City Attorney has reviewed and approved the lease amendment.

ZIMMER MOVED TO APPROVE THE DNR LEASE AMENDMENT FOR A 5 YEAR TERM AT \$1,200 PER MONTH. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

BILL LIST

ZIMMER MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$164,875.47 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 82583 TO 82651 FOR A TOTAL OF \$163,124.43. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

ADJOURNMENT

There being no further business:

HALLIN MOVED TO ADJOURN THE MEETING AT 7:21PM. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

ATTEST:

Shawna Jenkins Tadych
City Clerk

Thom Walker,
Mayor